



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SMT. NANKIBAI WADHWANI KALA
MAHAVIDYALAYA, YAVATMAL**

GIRJA NAGAR, DHAMANGAON ROAD,
445001

www.snwacy.net

SSR SUBMITTED DATE: 01-05-2021

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Smt. Nankibai Wadhvani Kala Mahavidyalaya is situated in grampanchayat Moha, it is 4 kilometers away from Yavatmal. As per the reference in Ain-E-Akbari of emperor Akbar Yavatmal city was popular for iron mines, there is ancient Hemad Panthi Mahadev Temple of eighth century, the city is entitled as Yavatmal because there were tall trees of Yevati on the hill. During the British rule British empire had started Naro-gauge railway from Yavatmal to Murtizapur to carry the cotton from here. There is also a famous Ganpati temple in Yavatmal which has a trunk on the right side, which is a unique feature. It is 150 kms. away from Nagpur which is the second capital of Maharashtra. The college was established in June 2000-01 by Yavatmal Zilla Vikas Samiti, Yavatmal in the name of Honble Jagdish G. Wadhwanis mother Nankibai Wadhvani to cater the needs of the youth of this region. It is a single faculty arts college.

Vision

“To strive to impart quality higher education to students from economically weaker sections, backward classes and rural areas and inculcate in them the spirit of learning, the spirit of social and cultural responsibilities, the spirit of brotherhood and fraternity so that they can stand at par with their counterparts from urban places and be developed holistically into the nation’s worthy citizens”.

Mission

- To develop students into patriotic, passionate and performing citizen of the country.
- To instill ethical values in students so that they fight out against injustice, and evil trends in the society
- To expose students to such skills as would help them stand on their own legs.
- To bring students into the stream of e-learning.
- To be a beacon light to non-accredited colleges of the region.
- To make students aware of global environmental issues and ignite in them the spirit of protecting Mother Earth.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Four approved Ph. D. Research Centres of affiliating university
2. Use of ICT in teaching learning process.
3. Magnificent campus and good quality infrastructure.
4. Supportive teaching and non-teaching staff.
5. Fruitful extension and social activities.
6. Qualified, experienced and dedicated teaching faculty with good retention ratio.

Institutional Weakness

1. Reducing number of enrollment of students.
2. UG to PG progression rate.
3. Lack of campus placement facility.
4. Passing percentage in Competitive examination.

Institutional Opportunity

1. Scope for introducing PG courses.
2. To organize more number of faculty development workshop, seminar and conferences.
3. Scope for self-financed or industry funded projects.
4. Opportunity in the promotion of sports/cultural events.
5. Opportunity to the students in the preparation of competitive examinations including NET/SLET

Institutional Challenge

1. To provide coaching of competitive examination.
2. To increase the enrollment of students.
3. Obtain research grants from government agencies.
4. Lack of fund for infrastructure augmentation.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college has clearly stated vision, mission and objectives and they are communicated to all the stakeholders through board displays, college prospectus and institutional website. The institution carries out the action plan by designing academic calendar, timetable, teaching-plan, daily-diary, internal examinations, by adapting learner centric teaching methods. Project and field works are incorporated in curriculum delivery. Co-curricular and extra-curricular activities are arranged in order to develop professional ethics, human values and gender equality. The college follows the syllabus of Sant Gadge Baba Amravati University, Amravati. Teaching and learning is consistent with the mission and objectives of the institution. Some of the faculties represent in the Board of Studies of parent university, while all the teaching faculties organize workshop on curriculum design by inviting external peers and members of BOS of parent university. The suggestions are communicated to the parent university. The institution has started six Short Term Courses of parent university, one career oriented course, one self-financed course and four value added course after NAAC accreditation. Similarly institution has one career oriented programme Communication Skills in English with the financial assistance of UGC. For soft skill development college organizes university approved soft skill development programme. The college offers ten optional subjects for the students at FYBA level. The college has a transparent and robust feedback mechanism on curriculum.

Teaching-learning and Evaluation

The college has a transparent admission procedure and students are selected on the principle first-come-first-serve basis. The college publishes its prospectus annually and it provides adequate information regarding admission procedures, available courses, fee structure and other information

Smt. Nankibai Wadhvani Kala Mahavidyalaya

5

relevant to student needs. The college prepares the academic calendar, which comprises all the curricular and co-curricular activities, all the teachers prepare teaching plans well in advance at the beginning of the session. Classroom lectures are supplemented by group discussion, CDs, PPTs, audio-visual aids, seminars, presentations, question answer sessions, tutorials in English, practical, demonstration, etc. Periodic test are organized as a part of internal evaluation. College has Formal mechanism for slow and advance learners. In order to motivate the students, topper students in university examination are felicitated by the college. Teachers have increased use of ICT and internet in classroom teaching. In order to remove the barriers of learning Mentor, mentee system is introduced and strengthened.

The Management selects teachers on the recommendations of Selection Committees, in accordance with the norms prescribed by the UGC, the university and the state government. All the teaching faculties are filled by the management. Teaching faculties are relieved from college for attending the orientation, refresher courses, seminars, conferences and workshop to develop their skills. The total faculty strength is 14. Eight faculties have Ph. D degrees, 6 faculties have M. Phil degrees, and 3 faculties are doing their Ph. D. work. There is a feedback mechanism to evaluate the teaching-learning procedure. The college has clearly stated CO's and PO's on website.

Research, Innovations and Extension

The college has research committee to motivate and plan the research facilities for the teachers and students. The total faculty strength is 14. Eight faculties have Ph. D degrees, 6 faculties have M. Phil degrees, and 3 faculties are doing their Ph. D. work. College has parent university approved 4 Ph. D. supervisors and four research centres. College has organized one UGC funded national conference of Hindi and two international conferences in collaboration with Mahajan College and Jajoo College. Fifteen scholarly books are published by the faculties during this period. History department received Minor Research grant from UGC. The institution provides the leave, journals, books, internet, N-list, printer facility in the campus to boost the research culture in the campus. Students are also encouraged to participate in university level research conclave Avishkar, Mahatma Gandhi Research Foundation and Babasaheb Ambedkar National Engineering Association.

College has **41** linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research and 13 functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses.

The NSS department has a unit of 100 students, and it is always at the forefront for carrying out the extension activities. The NSS volunteers actively carry out programmes like, like Swaccha Bharat Abhiyan, tree plantation rally, street play, skill development, Check Dam construction, training to Micro Finance Groups, especially for tribal area. Besides, programmes on AIDS awareness, Plastic-free environment, voting awareness, COVID-19 awareness are also held. Similarly, the teaching faculties organize rural projects in the nearby villages like free medical checkup , eye checkup , free vaccination of animals , counseling for adolescent girls workshops for farmers women empowerment counseling , B M I check up , right to information , eradication of superstition, floriculture counseling, *Sanskar Shibir*, legislative counseling, guidance to female prisoners, voting awareness rally, etc. annually. Two students were selected on State level while one student each was selected for state level R-Day parade at Mumbai and R-Day parade at New Delhi.

Infrastructure and Learning Resources

The institution has 2.5 acres of land and its build-up area is 17190.48 sq. ft. There are 8 spacious classrooms, 2 lab of Home-Economics and computer department, seminar hall, library for teaching-learning process. The college provides the following facilities for research in the college like printer, internet (Wi-Fi), N-list, research journals, scanner. The sports department has outdoor games like, volleyball, basketball, kabaddi and indoor games like chess, carom and separate cabin for the Physical Director. Similarly, the institution has canteen, generator facility, safe drinking water, garden and parking facility in the campus. There is a ramp at the entrance gate for the physically-disabled students. The college runs in two shifts in the morning shift arts college and in the noon shift junior science college. The playground of the college is available for the people of neighbouring locality. Similarly, the library department issue books to the people of neighbouring locality and alumni.

The college library has library automation software, N-list facility for the staff and students, Wi-Fi facility for the staff in the library. The library has CDs, DVDs, printer, photocopy, internet, question bank and book bank facility for the students. We have internet connection with 50 MBPS bandwidth. The library provides the Best Reader Award for the student.

Student Support and Progression

The college publishes prospectus annually and it provides adequate information regarding admission procedures, available courses, fee structure and other information relevant to student needs. GOI scholarship is provided to students as per government norms. Topper students are awarded by various departments. Free admissions are provided to single girl children. Physical department provides sport kit T.A. and D.A. to sport- man during the competitions. The college has Rajarshi Shahu Maharaj Career Counseling Cell for boys

and girls; it provides information about various competitive examinations, organizes guest lecturers for competitive examinations. 87 students of the college have obtained placement in various fields.

College has Capacity building and skills enhancement initiatives like Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene), Personal Counseling, Mentoring, Remedial coaching.

The college has Communication Skills in English Course for the students. The college publishes annual magazine Smrutigandh and bi-annual bulletin Yuvaprabodhan for the students. The departments of college organize study tours for the students. Karate coaching is provided for girl students. The college teams participate in the Youth Festival and inter-collegiate sports events of parent university. 26 students of the college have obtained colorcoat of parent university in sport, cultural and NSS activities. There are 24 committees constituted by principal and two male and two female students are given representation on each committee. College has registered alumni and it is active and cooperative.

Governance, Leadership and Management

The college has well defined vision, mission and objectives. The management of the college is apex body and principal plays the vital role between the management and teaching and non-teaching staff. The coordination and monitoring mechanism is controlled by a large number of committees of teachers, which look after various functions of administration. The college has formed various committees like Staff Council, IQAC, CDC, Admission committee, Academic Calendar committee, Time-table committee, Grievance committee, Library committee, Purchase committee, Garden committee, examination committee, Cultural committee, Students Welfare committee, for the smooth functioning, effective implementation and improvement of policies and plans. The College grooms leadership qualities among the students, the students are also nominated as members and head of various study boards and committees. The Principal directly deals with the redressal of grievances of both the teaching and non-teaching staff. Students have easy access to teachers and to the Principal for redressing of their day-to-

day problems. A suggestion box is placed for obtaining opinions of the college community.

The college has functional IQAC, which looks after the quality improvement of institution. The perspective plan of the college is prepared in the college CDC meeting and is followed strictly. In order to maintain transparency in the financial matter internal audit is done through a approved CA and external audit is done by the government office. The institution is very much conscious about the professional development of teaching and non-teaching staff. It allows and motivates its staff for attending the refresher, orientation and short term courses. It organizes various workshops for teaching and non-teaching staff. The college provides all the facilities like leave, medical reimbursement, group insurance policy, GPF and DCPS as per the rules of parent university and Government of Maharashtra norms. Various welfare measures are offered to students, such as the Book Bank, medical checkup and insurance. The accounts of the college are well maintained and are audited regularly by internal and external auditors. College has implemented e-governance in administration, finance and accounts and students admission and support. College provides financial support to

faculty for faculty improvement programmes.

Institutional Values and Best Practices

The college is very much conscious about the environment. To maintain the campus green, audit is done through paid service with the help of recognized agency. The college has taken the following majors to keep the campus green, tree plantation on various occasions in the campus, prohibition of plastic burning plastic in the campus, water harvesting, and by keeping the campus concrete free. The college has introduced several innovations like free bus passes, social projects by the teaching faculties, use of ICT as a pedagogical tool, higher education awareness programmes, organization of workshops on curriculum by all the departments, etc. It has Code of conduct for all the stakeholders on college website. Birth and anniversaries and gender awareness programmes are organized from time to time for nurturing ethics among the students.

The college has introduced following two best practices:

1. Distribution of Bicycle to needy students for ensuring pollution-free Atmosphere and
1. Paying back to society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SMT. NANKIBAI WADHWANI KALA MAHAVIDYALAYA, YAVATMAL
Address	Girja Nagar, Dhamangaon Road,
City	Yavatmal
State	Maharashtra
Pin	445001
Website	www.snwacy.net

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Jayant M Chatur	091-9403826508	9371992538	07232-238847	snwkmy@gmail.com
IQAC / CIQA coordinator	Nikhilesh D. Nalode	091-8788254432	7721952281	-	nikhilesh.nalode@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	19-06-2000

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-04-2012	View Document
12B of UGC	18-04-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--------------------------------------------------------------------------------------------------------------------------------	----

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Girja Nagar, Dhamangaon Road,	Semi-urban	2.5	17818.56

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	12	HSC	Marathi	360	155

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				13			
Recruited	1	0	0	1	0	0	0	0	7	6	0	13
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	8	0	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	4	3	0	8
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	0	2	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	69	0	0	0	69
	Female	86	0	0	0	86
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	4	6	8	0
	Female	4	9	8	0
	Others	0	0	0	0
ST	Male	8	4	3	0
	Female	7	4	4	0
	Others	0	0	0	0
OBC	Male	3	8	4	0
	Female	10	6	12	0
	Others	0	0	0	0
General	Male	11	1	1	0
	Female	8	0	1	0
	Others	0	0	0	0
Others	Male	2	3	3	0
	Female	7	4	2	0
	Others	0	0	0	0
Total		64	45	46	0

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
153	225	260	287	277
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
187	187	187	187	187

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
35	79	47	79	45

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	14	14	14	14

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	14	14	14	14

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 9

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
19.08	16.44	29.23	19.73	19.07

4.3

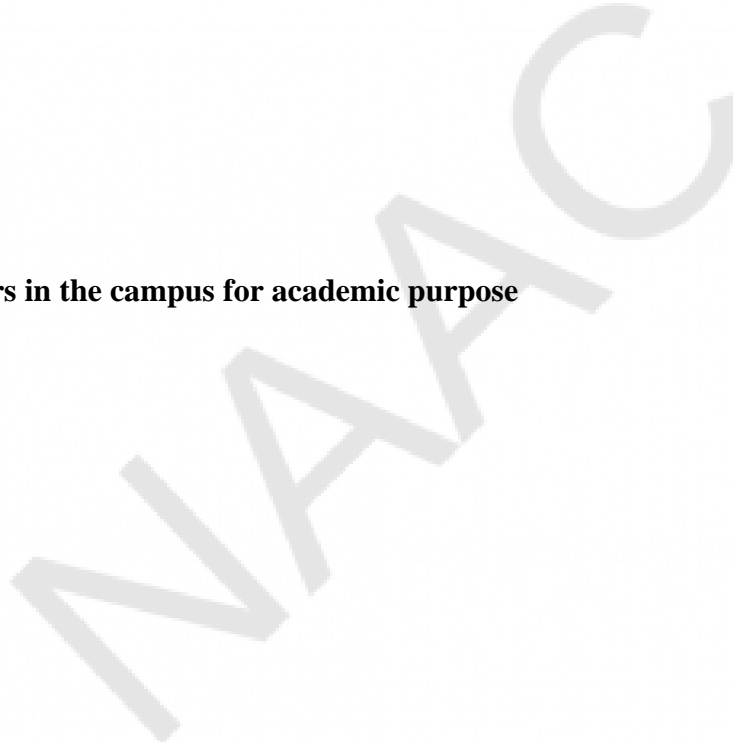
Number of Computers

Response: 15

4.4

Total number of computers in the campus for academic purpose

Response: 12



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

This college is permanently affiliated to Sant Gadge Baba Amravati University, Amravati and follows curriculum prescribed by the university. One of the faculty members of this college has been nominated on the Board of Studies of the university and has actively participated in the reconstruction of the syllabi with specific inputs from the faculty members, students, parents and alumni. This college has also introduced university approved skill-based short term and bridge courses.

This college offers 01 (U.G-B.A) academic program. Total 11 subjects are included in U.G. program. It follows the semester system. Elective choice among subjects is provided. Besides, the number of Short Term Courses is 06. They are, however, run by the university. But the college itself has designed the syllabus and formed a BoS for one Career-oriented course, one self-financed course and four Value-added courses, which are all run by the college. At the beginning of the session, discussion on syllabus is held to make the academic planning. I.Q.A.C. circulates direction to prepare teaching plan, academic calendar. The academic calendar consists of all the academic, curricular, co-curricular, extra-curricular, and other activities to be implemented during the academic session. The Academic calendar is circulated among the staff, printed in prospectus and uploaded on college website. The time table committee prepares college time table, which is circulated among the departments. The departments prepare their own time table according to workload. Time table is conveyed to students through notices and also posted on college website. All the theory lectures and practical works are conducted as per time table. All members of the teaching staff are provided a printed academic diary wherein teachers enter daily periods, college activity as well as extra-curricular activity. Academic diaries are regularly checked by the head of the department and the Principal. Necessary suggestions, if any, are given to the staff. Every department conducts a general knowledge test at the time of admission to find out slow and advance learners. Remedial coaching is provided to slow learners and special coaching is provided to advance learners for their excellence. During staff meeting, monthly review is taken by Principal. All the teachers are motivated to use the ICT tools, P.P.Ts on syllabus for effective classroom teaching by using e-learning resources and software.

Four unit tests and two terminal examinations are regularly conducted by the examination department. Results of these unit tests are displayed on notice boards of the college. Students' grievances, if any, are carefully solved and addressed to their fullest satisfaction.

Guest lectures, workshops and seminars on syllabus are organized by inviting eminent faculty from outside; also group discussions, seminars, workshops, field visits, debates, elocution, rural projects are conducted.

In this way, students spontaneously participate in various curricular, co-curricular and extra-curricular activities. College provides all necessary support as well as sustainable infrastructure to enhance their confidence.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

In this college, at the beginning of every year, the academic calendar committee prepares the academic calendar in discussion with the teaching staff members. Taking into consideration the objectives of core teaching-learning process, with text and context prescribed by University, formal premeditated plan is designed. At the time of admission, the admission committee verifies the documents of students. The college offers 11 subjects. The students with the highest score in percentage are interviewed for the admission. They are offered subjects as per their choice. Those opting for Communication Skill program are helped by the college in upgrading their communication skills.

2. The college does not evaluate the students on the basis of their performance in the university examinations alone. It also strives to bring about their all-round development through inculcation of ethical values in them by means of informal education too. Every year, each department takes its students into confidence and arranges guest lectures for them. External resource persons are invited. They guide the students. Thereafter, the concerned departments organize reading aptitude test, articulation test, while teaching, free-response test, group discussion test, and verbal test in language to internally evaluate the performance of the students.

3. The academic calendar of the college is prepared in such a way that space is allotted to curricular, co-curricular, extra-curricular and social activities in it. Students participating in these activities are felicitated with prizes on Republic Day every year. In accordance with the academic calendar, each department organizes activities in adjoining rural places in their bid to inculcate social and cultural values in students so that they can further develop themselves as a good human beings. The college strives not only for the academic development of the students but also for their employment too. For this purpose, it has set up the Rajarshri Shahu Maharaj Guidance Cell in the campus. There are separate wings for male and female students under this Cell. The Cell organizes special lectures of Gazetted officers who recently passed the competitive exam. These officers come to the Cell and guide and counsel students. At the end, a general knowledge aptitude test is conducted for the internal evaluation of the students. The experts also comment on the performance of the students in this test and broaden their mindset about the competitive exams. The college every year celebrates and observes birth and death anniversaries of great persons. On this occasion, students are encouraged to take part in debate, quiz and elocution contests. The winners are given prizes. The objective behind this activity is to make students aware of the life and work of these great persons and inculcate in them the spirit of national integrity, morality, fraternity and friendship. The participation of students in these programs is spontaneous. The endeavor of the college is to see the reflection of these universal values in students through the curriculum.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 40

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
12	11	11	6	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 47.67**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
79	96	132	131	132

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

1. This college is affiliated to Sant Gadge Baba Amravati University and all its 11 departments organize programs on the following cross-cutting issues unflinchingly.

2. **Professional Ethics**- This college has framed the code of professional conduct which has been exhibited on the notice board for all staff members to read and follow it for appropriate behavior in the college.

Students are asked to submit an affidavit regarding observation of code of conduct for them at the time of admission. In order to ensure uniformity among the staff and the students, a dress code is in place for the teaching and non-teaching staff as well as for the students. Uniforms are made available to the staff and students. The university has sanctioned four research centers at the college where students are admitted strictly and work is carried out as per the varsity guidelines. In research, all precautions are taken to ensure that it is plagiarism free. This instills in the researcher a sense of morality. In examination, rules of university are followed. All classrooms at the college have CCTV cameras which help in fair conduct of examination. In valuation, confidential matters are abided. The relation between students and teachers is based on morality. The add-on courses and self-financed courses introduced by the college aim at instilling the qualities of truth, honesty, loyalty in the students so that they are able to do their business in an ethical manner when they enter the professional world.

3. Gender – The college strives to give equal scope to students of all genders and does not discriminate on this issue. In staff too, the college does not discriminate. To be specific, of the 13 teachers at the college, six are female; that is, 46.15% teaching staff is of female teachers. Since the college offers co-education, male and female students are given equal opportunity for admission. The college also enlightens its students on issues of women empowerment, dowry, prohibition, succession rights of women, pre-marriage counseling and constitutional rights of women concerning discrimination. This way, the college strives to ensure gender equality.

4. Human Values- To promote and propagate human values such as love, peace, truth, rights and non-violence through the thoughts of great people, birth and death anniversaries are celebrated and observed at the college. The subjects of sociology, political science, history and yoga, which are taught at the college, have these values embedded in their syllabi. Students are taught about these values in the classroom.

5. Environment and Sustainability- Environment is a compulsory subject in B.A. Part II course. Therefore, every year the significance of environment in regards to food, water, air, and light is practically taught to students for their real perception. The college also holds tree plantation programs from time to time on its campus and also at adopted villages through its NSS department. Cleanliness drive is undertaken every month at college. The college garden has medicinal plants, fruit plants. The college has also won the university award for its cleanliness drive.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 100

1.3.2.1 Number of courses that include experiential learning through project work/field

work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 21.57

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 33

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 66.78

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
153	225	260	287	277

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
360	360	360	360	360

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 121.5

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
144	214	244	273	261

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The performance of students is assessed by internal assessment tests and semester and examination. Initially, college used to distinguish slow and advanced learner on the basis of the marks scored by the student at his/her entry level examination. The heads of the concerned department prepare list of the slow and advanced learners to bridge up the knowledge gap of the enrolled students.

Objectives

- To raise the confidence level of the students regarding difficult subjects
- To improve the basic knowledge of the slow learners
- To motivate the students to use books

Execution of the program

As per the guidelines of IQAC the concerned department has developed the following strategy for the conduction of the program

- Preparing duration and time-table of the teaching
- Arranging some guest lecturers for the students
- Conducting examination unit tests, class test, tutorials ,home assignments

Activities undertaken for slow learners

Extra coaching and individual guidance from the subject teacher

The performance of students is being communicated to their parents

Every department organizes a series of programmes like extra classes, extra test Debates, group discussions, personality development, workshops and class seminar .The mentors help the students, to develop their personality and move ahead. The class presentations and home assignments help the students to have in-depth knowledge of the subject and build one-to-one interaction between student and teacher.

Activities undertaken for advanced learners

They are encouraged by the teacher to participate in group discussions, seminars, debates, essay competition and elocution competition. The previous question paper sets of university examinations are made available for all students in the library. Cash prizes, mementos and certificates are distributed the topper students to motivate them. Encouragement is also given to participate in 'Aavishkar', an innovative research activity of the parent university. In the session 2019-20 in university Avishkar-2019 conclave

students participate. Rupesh Rahul Tagde- B.A.III, Ganesh Babarao Ingle- B.A.II, got second rank in district level and selection for university level. Prarthana Kadam got first rank in district level and earned selection for university level Avishkar-2019. Motivation is given to them to write articles in the college Smrutigandha and Yuva Prabodhan Patrika. Co-curricular or extra co-curricular activities encourage participative learning approach. Advance learners are also encouraged to take up internships and industry-based projects. Special classes are conducted for advanced learners to motivate them and help them excel in all the fields. In the university examination the Topper students from all departments of our institution are felicitated with cash prizes, mementoes, books by their subject H.O.D

What's App, YouTube lecture notes are made available to students.

Specific Outcome:

The target group of the slow learners showed improvement in the knowledge of concerned subjects and scored better marks in the university examination while advanced learners showed better performance in the knowledge of concerned subjects and scored better marks in the university examination. They were involved in classroom interactions and discussions actively.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 11:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response:

The vision and mission statement clearly states that the entire process of the college is student oriented and focused on their overall development. All stakeholders of the college are well aware of the aspirations of the students because majority of our students come from the nearby villages. Apart from 'Chalk and Talk', Entire teaching-learning and evaluation process undergoes through all the above mentioned methods. Teacher demonstrates to elaborate the difficult concepts in their local context as well as ICT tools are used

to visualize them what they are studying. CDC & IQAC encourage teachers to organize and attend the FDPs related to innovative teaching methodologies.

The following activities ensure individual involvement in practical or project work, group work, field visits, industrial debates, seminar presentation, organization of educational trips, special lecture programmes, conduction of workshop/seminar/conference

Methods of teaching:

- **Experiential Learning** - Apart from prescribed field projects for Home-economics, practical work for Music, English, Marathi and Hindi subjects is there. Each department encourages students to get an experience of what they are exactly studying in the books. Departments of English, Hindi and Marathi share the experience of their novels, drama and poetry through the screening of adapted movies. Dept. of Political Science arranges study tours to the local government. Dept. of Economics visits the industry. Dept. of History frequently visits the local fort, historical places and prepares a documentary on it.
- **Participative Learning** – This type of learning is clearly visible in the actual learning process of our college where students participate actively in each and every departmental event such as seminar, group discussion, essay competition, poster making, newspaper cutting, wall papers, projects, chart and the skill-based add on courses. Each department organizes various programs.
- **Problem-Solving Method** – While teaching goes on in the class, students participate in the learning process and experience those things in his/her practical, field work, industry visits. Faculties encourage students to lead their learning towards solving of their problem and satisfaction. For this, college organizes expert lectures and share video lectures of the teachers and NPTEL videos.
- It also helps to provide them an opportunity for self-assessment and self-evaluation by improving the skills of listening, speaking, reading and writing.
- The overall output of different teaching methods is very positively seen in the result and behaviour of the student. The guiding principle behind all these things is to ensure that students are able to link theory with practice, apply their knowledge, and participate in active learning.
- **Collaborative learning**

The students are given assignments, group discussion topics, projects, display chart and wall posters. All these make learning student-centric.

- **Independent learning**

The teacher uses the following teaching methods for the independent learners: presentation method, classroom seminar, essay competition, field studies, home assignments. The study tours are organized by the department to provide real experience to the students. In the library cubic are available to the students

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:****Response:**

The college has a LCD projector. Each faculty has a separate Laptop. Every department have Lap-Top and printer. The college has installed separate Wi-Fi unit for the students inside the campus. Further, it has a computer lab and language lab. Internet connection is highly useful for the fast functioning of all the above devices. The staff is well familiar with all the latest ICT tools that help them strengthen their knowledge.

Teacher faculties have PPT sput up on the college website. All departments use PPTs to simplify the syllabus in a more meaningful way. Language lab is very useful and supportive to our students for enhancing their communication skills and soft skills. Similarly, Social Science department effectively mixes up the theoretical classroom teaching with practical exposure through you tube videos, material, NPTEL videos.

To keep our students' and teachers' pace with the changing scenario, library is regularly updates online resources. Inflibnet membership is regularly upgraded and N-list, and allied e-resources are provided free of cost. Our library has good number of educational CDs and DVDs. Social media is skilfully used by the college through its What's app group, google classroom, zoom meeting, google meet. The institution encourages teachers to attend training programmes, workshops, seminars and conferences.

ICT use or innovation in teaching-learning: The students of department of History make a survey or undertake a study tour of the nearby historical places. ICT resources in the college help our teacher to realize the process of IPR, research paper publication.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 12:1**2.3.3.1 Number of mentors****Response:** 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 100	
File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)				
Response: 42.86				
2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years				
2019-20	2018-19	2017-18	2016-17	2015-16
8	6	6	5	5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 12.29	
2.4.3.1 Total experience of full-time teachers	

Response: 172	
File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Evaluation is an integral part of teaching-learning Process. The examination committee holds regular interactions with IQAC and Heads of the department. It plans and works out reforms in evaluation system. It has an academic calendar that includes internal assessment, short term courses and the university examination. The institutional internal evaluation system is decentralized in order to make it more transparent and objective.

The college has always been transparent in its internal assessment and the weightage in terms of marks is assigned as per the university directives. As per the Academic Calendar, the tentative schedule is prepared and displayed on the notice board, website of the college. Students Attendance, Home assignments, tutorials, Unit tests, and Semester examination are the basis for formative assessment. The college takes extra efforts for the slow and advanced learners where they are assessed by different methods. The examination committee monitors and conducts internal examinations in the college. All the teachers submit the question papers to the examination committee. Some of Department conduct online test through Google Classroom. Some of the department follows 80-20 formula in concerned subject for internal evaluation decided by S.G.B. Amravati University. Out of 20 internal marks classify as mentioned below.

Viva Voce - 10 Marks.

Assignments -10 Marks.

So the college carries out of internal evaluation of some subjects 20 or some subject

1. marks.

Institute notifies evaluation process and related documentation on the notice board. This includes distribution of marks and schedule of internal evaluation and university evaluation. Internal examiners are appointed for each subject to evaluate final internal marks. The college displays semester marks on college Notice board after 10 days of each semester for students' information. If students have any grievances about marks they can take photocopy of answer sheet by filling a prescribed form. Compiled marks are displayed and communicated to the students to know their progress at the end of each semester. The Principal verifies the internal marks for all the students. The session ends with university level assessment

in the form of written & practical examination in the concerned subjects. Students are well-prepared because of continuous assessment and perform better in every examination. To encourage students in co-curricular activities ten extra marks are assigned to those who successfully complete the two years of NSS with camp or give outstanding performance in cultural activities and Physical Examination.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

IQAC consistently works on the student-centric activities. It interacts with exam committee and the students. The Academic Calendar is displayed on the college notice board and college website for all stakeholders. In induction program, Principal briefs about the examination –evaluation system and how the COs, POs, and CPos can be attained. The college conducts tutorials, home assignments, tests, presentations, group discussions etc. to assess the performance of the students. New terms and Marking system of CGPA is explained to the students. All exam-related grievances are addressed to the committee and discussed with concerned teacher and issues are thus resolved at this primary level.

Redress of grievances at institutional level:

Departmental Level: Each teacher prepares question papers keeping in mind the ethical values of the institute and academic integrity. The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments, unit tests. The mid-term marks are allotted based on defined strategies and displayed on notice board. Query, if any, is discussed with faculty and HOD.

College Level: The grievances during the conduction of online/ theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section. There is complete transparency in the internal assessment. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the Academic Calendar and communicated to the students well in advance. To ensure proper conduct of formative tests, Invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within 10 days from the date of examination. The evaluated answer books of the students are distributed to them for the verification and grievance, if any, is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on college notice board.

The student can get a photocopy of the answer sheet after filling a prescribed form for re-evaluation of the paper. The subject teacher is easily accessible and available to redress grievances regarding evaluation of

internal examination. All queries by examinees are properly addressed and justifiable changes in evaluation are made.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The College has clearly stated learning outcomes of the Program and Courses on website. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Our institution focuses on the program specific outcomes and course outcomes while instilling values of being responsible Indian citizens in students. All these outcomes are discussed with all the stakeholders of the college. Through orientation programs, classroom discussion, expert lectures and practical, all outcomes are shared with the students. All Hard Copy of syllabi and Learning Outcomes are available in the departments for the students.

Learning Outcomes form an integral part of college Vision, Mission and Objectives. The learning objectives are communicated through various means such as college prospectus, Principal's addresses to the students and parents, Alumni meet and dissemination in classroom by concerned staff. The program outcomes of all the subjects are clearly made known to the students. Successful Alumni students are invited for specific events and meetings. They show how the different courses helped shape their careers and thus students appreciate program.

IQAC and College Committee Meeting: College outcomes are communicated to the teachers as well as students. The college organizes career counseling lectures and capability enhancement programs to effectively communicate the learning objectives and expected outcomes.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college follows the syllabus prescribed by the university. The syllabus is formulated by the Board of Studies and then finally approved by Academic Council of the university. Faculty members of each subject define program outcomes, and course outcomes are available for the students at the beginning of the semester/session. Program Specific Outcomes and Course Outcomes are defined by the head of the department after having discussion with faculty members and then submitted to IQAC for approval. Attainment of CO's is calculated by using university examination results. Attainment levels are finalized in departmental meeting at college level and conveyed to IQAC through Examination Committee. The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the university authorities, Board of Examinations and Faculty.

The institute promotes teachers to organize workshops as well as encourages them to participate in the seminars and workshops. From the first year the students of the college are explained their academic journey through induction program, expert lectures and classroom interactions. In order to focus on the outcomes students are categorized in the slow and advanced learner on the basis of their entry level marks. There is an internal college examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and program outcomes. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and POs. The committee initiates a few steps such as Unit Tests, Research Project, Study Tours, Practical Work, home assignments, etc. Besides, the college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S. Activities, Career Counseling, Personality Development Program, and Communication Skills, Various collegiate and inter-collegiate competitions, Participation in University Level Research Competition (Aavishkar), and Youth Festival etc.

The institution has introduced Communication Skills course in English. Moreover, the huge playground of our college is used to organized zonal and Inter-zonal sports competitions. Sportive skills are inculcated amongst the students through these competitions. Thus, the course outcomes and program outcomes are fulfilled through such activities. The Cos, the Pos and the PSOs are displayed at various locations in the college campus. Google classrooms, PPTs, MCQs, Peer Evaluation, Projects& Seminars, Home Assignment, Unit Tests and University Assignment help evaluate the learning outcomes.

Program specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc. Course outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external evaluations.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years**Response:** 55.53**2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
35	28	20	32	22

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
35	73	44	75	43

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.4

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.5	0	0	0	0.9

File Description

Document

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.82

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 19

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	4	8	1

File Description	Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 5.5

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
6	27	19	2	23

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 5.57

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	8	13	12	23

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college is committed to engage faculty members and students in research, innovation and extension activity. During last five years the college has conducted the following activities.

The college organizes various activities for the promotion of innate talent in students and also for sensitizing them on social issues. The Department of National Service Scheme takes lead in this matter. It organizes programs in rural places to help create social awareness in students and ensure development of their personality. The Department conducts two types of programs, namely, regular programs and special 7 days camp in an adopted village. Under this program, it organizes various activities like Swaccha Bharat Abhiyan, tree plantation rally, street play, skill development, Check Dam construction, training to Micro Finance Groups, especially for tribal area. Besides, programs on AIDS awareness, Plastic-free environment, voter awareness, COVID-19 awareness are also held. Students' participation in Pulse-polio drive is ensured along with Self-defense awareness program, blood donation camp, organ donation camp, etc. Thus, they fulfill the NSS slogan of "Not Me But You". The college was awarded for Swaccha Bharat Abhiyan at university level while an NSS cadet was adjudged the Best Volunteer. Two students were selected on State level while one student each was selected for state level R-Day parade at Mumbai and R-Day parade at New Delhi.

Not only the students but the college and its various departments also take interest in Rural development programmes. Each department of the college visits schools in adopted villages and distribute educational material to the poor and needy students. Village Sarpanchas are taken into confidence and needs and problems of the villagers are identified. Assistance is given accordingly. Farmers are guided on improving crop yield; pregnant women are guided on proper diet and hygiene while youngsters are guided on self-employment with the help of experts. Awareness about superstitions is created. With the help of government officials, the villagers are informed about various government schemes. Tree-plantation is done in these villages. Every year, the Home Economics department of the college conducts Nutrition Week, Breast Feeding Week in rural and tribal areas. Nutritional diet is supplied to Anganwadi children. As

per Unnat Bharat Abhiyan scheme, 5 villages, namely, Karalgaon, Dighi, Masoli, Gadava and Takali have been adopted. In these adopted villages faculty members work and take statistical data of villages on various heads.

•

The students of the college regularly participate in research competitions like Aavishkar, Mahatma Gandhi Research Foundation and Babasaheb Ambedkar National Engineering Association and win prizes there.

The college has also helped other colleges in NAAC accreditation work and organization of various national and international conferences by signing the MoUs with them,

File Description	Document
Upload any additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 22

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	8	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 33

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-

wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	6	5	11	3

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 244.29

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
835	420	407	805	144

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

Response: 44

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	7	21	5	3

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 15

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	4	1	1	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has provided adequate physical and updated academic facilities as per the requirement of the university and need of the students. The college has adequate facilities that can bring ease in teaching-learning process and make it more effective and result-oriented. The specific location of the college provides pollution-free and natural environment. The total built up area is 17818.56 sq. mtrs. There are total 09 departments and 06 classrooms with proper infrastructure in the college. The college has made collaboration with College of Management and Computer Science, Yavatmal and P. Wadhwani College of Pharmacy for seminar hall to conduct conferences. All departments have proper light and ventilation with internet connectivity. Main building of the college consists of Administrative office-50 sq. mtrs., Principal's Cabin-60 sq. mtrs., Seminar hall- 50 sq. mtr., Common staff room- 17.5 sq. mtr., IQAC office- 15 sq. mtr, Home-Economics lab-50 sq. mtrs., music room- 50 sq. mtr., Physical Education lab- 50 sq. mtr., gents toilet-9 sq. mtrs., RO for drinking water, sanitary napkin basin for girls, etc. The 1st floor of the college consists of Library, Dept. of English, 2 classrooms, language lab, NSS office- 10 sq. mtr., Dept. of Sociology, Hindi and History, competitive examination centre- 10 sq. mtrs., and 2nd floor consists of 4 classrooms with adequate furniture, girls common room- 32 sq. mtrs., boys common room- 30 sq. mtrs., store-20 sq. mtrs., a multipurpose hall- 100 sq. mtrs., Marathi Department and Political Science HoD's cabin- 10 sq. mtrs. each, ladies toilet and sanitary napkin basin and wending machine. Wi-Fi facility is made available to the students at library and for staff in the college campus. RO filtered water facility is available to teaching, non-teaching faculty and students. Sanitary napkins automatic vending machine is there for girls. For security and safety, college has fixed up CCTV cameras. The college has 04 research centers along with Wi-Fi internet connections.

The college has well-furnished library with 2784 text books along with reference books, manuscripts, and other facilities such as e-books, e-journals. There is a separate library link on website for online services. There are various sections in library viz, new arrival section, periodicals, photocopying. These are referred to faculty and students.

The college has a canteen that fulfills the needs of students and staff. It offers fresh and good quality hygienic food items at affordable cost. There is ample parking facility for two and four wheelers of staff members and students. The college has playground admeasuring 1855 sq. mts.

Details of ICT Infrastructure

The college has 06 Computers and 06 Laptops with 50 Mbps, LCD projectors-04, Reprography machine -02, UPS-02, Printer-03, Laser Printer-01, Printer with scanners -01, CCTV -16, Bio-metric machine-01, Spiral machine -01, Home theatre -02, Generator -01.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has played a provocative and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to the students. The college has playground admeasuring 1855 sq. mts..ThePhysical Education Department is equipped with all infrastructural facilities necessary for indoor and outdoor games. The college organizes Yoga and Meditation classes for students.

Sports Facilities

The College hasfacilities for two indoor games--Chess and Carom--and outdoor games such asVolley ball, Basketball and Kabaddi for the students.

Our college'ssports students have participated in zonal, inter-university level sports activities. Our college's kabaddi team has won inter-collegiate zonal final as well as university final. Many of our students have represented the affiliating university teams at different levels. Our college players have participated in state, national and International sports events. Also, sports facilities like hockey sticks, cricket kit, badminton, basketball, lezim, drums are available for students.

The college has made collaborationwith district sports office for track facility for the college students to develop their physical strength. The Principal of our college actively participates in District Sports Committee,Yavatmal's activities. The institution has made collaboration with BabajiDatey Physical EducationCollege,Yavatmalfor sports activities.

Cultural Activities

The cultural unit is one of the strong assets in the college. With the changing times, the college has realized that cultural activities not only exhibit one's performing skills but they can provide ample career opportunities and effective tool for community awareness. Our performance in cultural activities is outstanding in the last five years. The institution organizes Cultural Gathering program to enhance the cultural skills of the students. The students of the college have represented at zonal and universitylevel cultural events.The institution has organized YuvaSansad program for students. The college has fully equipped cultural unit for students who have genuine interest in cultural activities. The college has purchased necessary equipment for classicaland modern cultural activities. They include Harmonium, Tabala, Tanpura (Electronic)& other musical accessories. The college takes partin different events like plays, mimes, skit, folk dance etc. of youth festival, organized at different places by SantGadge Baba Amravati University, Amravati.The college studentshave participated in Nehru Yuva Festival. The institution has organized cultural workshop sanctioned by Government of Maharashtra Cultural Department. Five students of the college represented SantGadge Baba Amravati University at Central Zone Inter-University Youth Festival and then at the All India Youth Festival. Three of them were also

selected for International Universities' Youth Festival.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 9

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 24.9

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
8.92	0.8	1.29	4.03	9.16

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The central library of the college was established in 2001, since then library has made consistent progress in terms of collection of books, periodicals, e- resources and services. The college library has 1184 sq ft. area (110 sq. m). It provides open access facilities which help easy access and use of the library as a learning knowledge center which is partially automated using Integrated Library Management System (ILMS). The Library uses ILMS software named E- Vidya having 1.0 version. The college has very enriched facility in terms of availability of reference books and text books. Xerox facility is available for the staff and students in the Library. The library has total 2784 text and reference books.

The Library has 6 Laptop, 2 Desktops with Internet facility. These are available to students & staff free of cost. The library has active membership of INFLIBNET N-LIST consortia and provides 6000 e- journals and 335000 e- books on various subjects. The college library has a Bandwidth of internet connection with 50 MBPS. The library provides previous years' question paper sets of Sant Gadge Baba Amravati University, Amravati.

The college library has manuscripts and rare books. Besides, it has made MOUs with Government District library, Yavatmal and Sant Gadge Baba Amravati University, Amravati Knowledge Resource Centre, Amravati. The separate library cards are issued to all students for issuing text book, journals, and reference books.

A separate computer has been provided to the library users for searching the books on Online Public Access Catalogue (OPAC) in the library. Marathi Vishwakosh in DVD, M. Phil 56 Dissertations, Ph.D Theses -15, Donated old books and journals -66, Bound volume journals and magazines -73, Sant Gadge Baba Amravati University Gazette-13 are available for reference work. Library has good number of 41 CD/ DVD collection. For security and safety purpose, one CCTV camera is fixed in the library of the college. The Library Link is created on the college website. There are 02 cubic in the library to enable students sit and write their notes.

Please visit: <https://www.snwacy.net>

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books

5.Databases**6.Remote access to e-resources****Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 0.58**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.58	0.37	0.45	0.28	1.23

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**Response:** 21.56**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 36

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

Response:

The college has a well-established mechanism for upgrading and deploying Information technology infrastructure. The college first assesses the needs, number of students and staff and other end users. The provision is made in the budget for annual maintenance and technical staff is appointed for maintaining hardware and Information Technology infrastructure of the campus. Institution frequently updates its IT facilities through various systems. The classrooms are given advanced equipment and other essential facilities like complete surveillance system facility for high-speed communication links, 06 LCD projectors, designed furniture. Earlier, there were only 04 LCD projectors. The college has 06 computers and 06 laptops that are updated with latest versions of essential software with access to internet. These six laptops replace six TFT monitors. The college has Bandwidth of internet connection with 50 MBPS. Earlier, the college had 10 MBPS connection which is still in use. The new 50 MBPS connection is exclusively for the library. The library and the office had no software earlier. It has now been purchased. The computers are connected with Wi-Fi facilities. However, for major disorder and damage, computer technicians and service providers are hired for the up keeping and replacement. The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers. The Wi-Fi facility is provided all over campus for all users, free of cost. The library provides access to thousands of e-Journals through INFLIBNET NLIST which has proved beneficial to research scholars of the college. The college has also signed an MoU with the SGB Amravati University for e-books and e-journals. The college has also purchased some new chairs for the library. The Campus of the college is under surveillance of CCTV for security purposes.

In order to improve communication skills in English Language, the college has established a well-equipped language lab with language software. The language lab is equipped with 01 -Printer, 05 -Headphones, 01 -Home theatre. The office of the institution is partially automated with recent configuration software, pen drives, printers, copiers etc.

File Description	Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 13:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 27.64

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
7.65	4.52	5.13	5.99	4.33

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute has established a mechanism for maintaining and utilizing physical, academic and support facilities. In order to facilitate the task of effective teaching- learning the college has constituted committees like college Development committee, IQAC, staff council, purchase committee, building committee, stock verification committee, library advisory committee, sports committee etc. work in various fields of college and help IQAC to effectively tap and check available academic support facilities. These committees provide continuous feedback to IQAC in order to enable it to take required measures. The committee makes a survey of each department, collects information regarding the requirement of physical facilities and reports to the principal. The principal puts all the requirements in the management's meeting and the management ensures him to provide enough funds for maintaining and utilizing physical facilities. While carrying out overall assessment of all departments special attention is paid to the needs of up-gradation and updating of the above said facilities.

Library has advisory committee that works for continuous up-gradation and updating of library services. It works for finalizing annual budget, reference books, purchase of books and more important books, journals, periodicals, etc. Library is partially computerized. It also uses the system of OPAC. Library advisory committee makes suggestions regarding the extension of the library. Library subscribes different

newspapers in Marathi, Hindi and English. Library provides facility to out-door readers who include retired staff, and general readers. Stock verification is done as per the guidelines of the norms. Librarian seeks recommendations from the Departments to purchase necessary books. After arrival of the new books their titles are shared on social networking platform and displayed on new arrival section for information of staff and students. Library has signed collaboration with other libraries for exchange of books and other services. Online access to e-journals is provided through INFLIBNET N-LIST Consortia. The library has Inter loan facility with other libraries in the vicinity. Library has a good collection of rare books and manuscripts. The institution communicates information to the students through mail, Google meet, Google Classroom, what's app.

The students of the college suggest various books and all efforts are made to buy them for the library. Similarly, the various departments of the college make suggestions to Board of Studies of the university which prescribes books of certain authors for the syllabus. In view of this, the college encouraged its teachers to write text books for the benefit of students and got them published. This has not only enriched the number of books in the library but also benefited the students. The library also procures new books through the funds raised from the collection of cost of the lost books from the students and also through sale of old newspapers.

Sports committee looks into sports infrastructure and support facilities. All departments take care of timely maintenance of the laboratory equipment. Most of the maintenance work is completed during summer break and a close monitoring of maintenance activities is a prime responsibility of head of the departments. Stock verification committee takes stock of all instruments and infrastructure facilities. Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, staffrooms, seminar halls and laboratories, etc. are cleaned and maintained regularly by non-teaching staff. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. Sanitary napkin automatic vending machine for girls has also been installed. The green cover of the campus is well maintained by a full time gardener. The maintenance of generator, air conditioners, CCTV cameras and water purifiers is done through technicians. Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the administrative office. The requirements are collectively processed. The regular maintenance of civil work such as furniture repairs, masonry and plaster work, painting, carpentry, plumbing and house-keeping. If the replacement of any part is necessary then call the quotations purchase as per centralized purchase procedure.

The sports department of the college also seeks grants from the District Sports Office, Yavatmal. It is used on purchase of new sporting equipment. Maintenance of sports fields is regularly done by the department.

Besides its regular collegiate engagements, the department also provides sports facilities to youths of rural areas. The college has made volleyball courts in these villages and provided volleyballs and nets to them while the Sarpanchas have installed high mask lights there. This has turned these youths to sports and these courts are now vibrant with sporting activities.

The college has two laboratories, one for Home Economics and one for Music. The material required for these labs is purchased in accordance with the number of students. The equipment is upgraded every year. An independent stock register and issue register is maintained and maintenance of equipment is ensured. If any equipment develops snag, an expert is called and it is repaired.

These labs encourage students to undertake Earn and Learn activities. Students earn some money through

private functions and in turn, donate some equipment to the college. These labs have also upgraded their old equipment and replaced it with new and sophisticated ones. The Home Economics lab also caters to the college needs. This way, the college saves money and the students get practical experience. The college has also signed MoUs with the local hotels which train our students in the management of such events.

Classrooms of the college are improved in summer. They are made learning-friendly. Projectors and wi-fi connectivity are also ensured in each classroom.

Every department is asked to submit its requirement in case of computers. Their requirement is placed before IQAC and then it is forwarded to the management through the Principal for approval. On approval, order is placed for new computers by the purchase committee by inviting tenders. The old computers are repaired and donated to local schools. An expert is employed for the maintenance of new computers.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 52.37

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
82	87	98	192	180

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)

4. ICT/computing skills**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**Response:** 23.66**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
60	28	75	67	40

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 24.41

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
15	13	14	12	8

File Description

Document

Self attested list of students placed

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 285.71

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 100

File Description

Document

Upload supporting data for student/alumni

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 17.39

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	2	2	1

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	17	15	8	6

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 26

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
4	8	5	5	4

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students' Council is formed every year in the college as per the provisions set out in the Maharashtra Public Universities Act 2016 and norms of the affiliating university. The purpose of students' council is to

provide opportunity to develop leadership of students by organizing college activities. The Students Council is the voice of the college students. The purpose of students' council is to look after the welfare of the students and provide assistance to them. It is made active to monitor and mentor the student-centric activities for their all-round development and making them aware of social and national trends. Various outreach programs are held with its help. It also shares ideas, interest and concern with the teachers and principal on various campus activities. The students' council collects students' feedback on college infrastructure, teaching and learning programs, addition of new academic program and conveys the same to Principal. The students' council sensitizes students about the national issues of importance. College provides platform for active participation of the students in various academic and administrative bodies. Various cultural and sports activities are organized by the students' council.

There 24 committees constituted by principal and two male and two female students are given representation on each committee. Every year, two meetings of every committee are conducted and relevant programs are planned to perform the activities in every academic year by performing innovative academic, social awareness campaigns for neighboring community.

The college Students' Council provides an opportunity for students to engage in a structured partnership with teachers, parents and college management in the functioning of the college. The Students' Council of our college gives students an opportunity to acquire the sort of communication, planning and organizational skills which will be of benefit to them in future. It enables the students to take responsibility for projects, and to demonstrate that they can manage and bring such projects to a successful conclusion. Moreover, the contribution of the Students' Council in the College Development Committee (CDC) for the development of the college policy in a number of areas is of significant benefit for the students and the college.

The Council plays an important role in the College Cleanliness Campaign. It organizes sports and cultural events in the college and also in the city. It also plays an important role in maintaining discipline in the college and actively participates in the mechanism established by the college to sort out the grievances among students.

It is because of the participation and cooperation of the students that college can successfully organize various activities like debate competition, group discussion, personal interview, seminar presentation, workshops, conferences, Independence day, Republic day, Teachers day, Blood donation, Pulse Polio, Educational tours, Rural programs, Youth festival, Sports competition, Aavishkar competition, NSS special camp etc.

The main role of our Students' Council is "to promote the interests of the college and the involvement of students in the affairs of the college, in co-operation with the board, parents and teachers".

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.8**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
9	9	9	8	9

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The college has a registered Alumni Association with Registration number – MH/107/15, Yavatmal. The Institution's Alumni consists of president and various members.

Activities of the Alumni Association

The Alumni Association works under the guidance of principal and arranges meet of Alumni Association, once a year. In this meet, Alumni Association shares its views and experiences which are useful and inspiring students. Alumni Association discusses Academic and other issues with the students and principal. Alumni provide feedback on the overall development of the college.

Contribution of the Alumni Association

- Alumni members regularly visit the institution to orient the current students. They share their views and experiences with students. They also bring with them experts from their fields to guide students on employment and entrepreneurship.
- They communicate with the students and provide support for placements.
- Alumni members provide support to the students during inter-collegiate programmes like cultural activities and sports activities.
- Every year Alumni of different branches take time out from their busy schedule and visit the institution to express their gratitude towards college and assure to extend support in future. They

contribute their views and suggestions to CDC, IQAC committees.

- Whenever major programmes are held in college, members of the Association are invited and they too respond and attend such functions.
- Alumni members also visit and stay in the NSS special camp.
- These alumni suggest changes in syllabus, interaction with industry and experts from various walks of life. Their suggestions are taken note of by the principal who forwards them to the university.
- Some suggestions are implemented at college level itself and programmes are organized accordingly.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

“To strive to impart quality higher education to students from economically weaker sections, backward classes and rural areas and inculcate in them the spirit of learning, the spirit of social and cultural responsibilities, the spirit of brotherhood and fraternity so that they can stand at par with their counterparts from urban places and be developed holistically into the nation’s worthy citizens”.

Mission

- To develop students into patriotic, passionate and performing citizen of the country.
- To instill ethical values in students so that they fight out against injustice, and evil trends in the society
- To expose students to such skills as would help them stand on their own legs.
- To bring students into the stream of e-learning.
- To be a beacon light to non-accredited colleges of the region.
- To make students aware of global environmental issues and ignite in them the spirit of protecting Mother Earth.

Smt. NankibaiWadhvani Kala Mahavidyalaya, Yavatmal was purposefully established by YavatmalZillaVikasSamiti, Yavatmal, to provide higher education to the students of this region. The college is located in the vicinity of Yavatmal city but majority of the students are from rural areas. The college provides education to students from economically weaker section of the society, tribal areas and backward classes of the society. Majority of our students are from farmer and labor families and involved in agriculture and allied work.

The governance of the institute runs down from the faculty members, administrative staff, students, alumni to the local well-wishers of the institute. All stakeholders of the institute work by keeping students in the focus. The institute is fully transparent, democratic and all inclusive. Teachers get representations in the key decision-making bodies of the institution. College Development Committee consists of teachers, students and non-teaching staff members, and alumni are also well- represented. Similarly, in IQAC, all the stakeholders also get due representation. In consultation with IQAC, CDC makes the key policy decisions and considers important proposals for the development of the institution. The vision and mission of the college is uploaded on the website.

The perspective plan of the college is prepared after the completion of the first cycle of NAAC by keeping in mind the future needs of the college. In order to implement and achieve the objectives of the perspective plan, IQAC devises the action/strategic plan for each academic year; it is also put forward in meetings with CDC. The IQAC prepares agenda of the meeting, taking matter into consideration. As per the action plan, the college governance implements different activity throughout the academic year to fulfill the vision and

mission of the college.

The college has been seriously working to achieve the objectives mentioned in the perspective plan and accomplish all the recommendations made by the previous cycle of NAAC peer team.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Response

YavatmalZillaVikasSamiti is one of the best examples of the decentralization and participative management. So the college follows its footprint in its academic and administrative tasks through its various committees. Important policy-making decisions are taken by these committees. The auditing system of the institute is a role model for the other institutes. The college encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by various committees constituted for academic and non-academic activities. The committees comprises of teachers, non-teaching staff and students. The college has created a decentralized structure for decision-making where departmental committees interface their decisions with college committees of the staff council.

Management: - Gives substantial independence to the Principal in the administration of the college.

Principal: - Firmly believes in the vision of the institution and communicates this to all staff members. Follows a participative style of leadership and involves teaching and non-teaching members in decision-making processes. Administrative functioning is decentralized by setting up committees for the proper implementation of the academic programs, and execution of academic, co-curricular and extra-curricular activities. Holds regular meetings with the committees which streamline the decision-making process, making it open and participatory.

Faculty members :- Encouraged to take up multi-dimensional roles in different areas of institutional development, such as extension work, co-curricular activities, extra-curricular activities and opportunity is given to take charge of committees on a rotation basis. Are encouraged to take part in any function organized by any department of the institute. The head of the department is made organizing secretary of any conference organized by his/her department. The Faculty is thus trained to assume leadership roles. All members are given duties as part of the organizing committee.

Departments: - Each department enjoys operational autonomy to plan the activities for the year. It is given the autonomy to decide resource persons to be invited and programs to be organized. Pre- and post- budget plans are submitted for any event that is organized. All plans for improvement in infrastructure and facilities are presented to the Principal and the IQAC.

Formation of various college committees:

For the decentralization of the authority and operational autonomy various important committees are formed like IQAC, Academic calendar Committee, Admission Committee, Timetable Committee, Examination Committee, Discipline Committee, Library Committee, Anti-raging Committee, Purchase Committee, Research Committee, Student welfare Committee, Placement and Training Cell, Games and sports Committee, Cultural Committee, Annual Magazine Committee, Garden Committee etc. Principal as the head of the institution provides autonomy to all the committees and the departments in planning and implementation. Head of the department has academic functional freedom. Head locates the workload, prepares timetable, conducts Test Seminars etc. under the guidelines given by the principal and university.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response:

The college has its own policy for quality which is in tune with the parent university and the UGC guidelines. The CDC of the institution drafts majority of the quality policies in consultation with IQAC. These policies, monitored by the Principal, are put in implementation through the CDC. Taking into account the changing academic and social environment and the needs thereof, the institution keeps enhancing its infrastructure regularly. This helps in developing capacities for teaching and research of the staff.

Year wise Plan (Implemented).

2016-17	Two-day national conference on Health, Physical Activity and Chronic Diseases Elocution & Poster Competition Celebration of birth anniversaries of national leaders Tree Plantation programs
---------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>International Yoga Day</p> <p>Inter-collegiate Volleyball Tournament</p> <p>University Curriculum Workshop</p> <p>International Literacy Day</p> <p>NSS Camp</p> <p>Blood Donation Camp</p> <p>College Annual Social</p> <p>Alumni Meet</p> <p>Guest lectures on self-employment</p>	
2017-18	<p>Seminar on Demonetization</p> <p>Workshop on Cashless Transactions</p> <p>Seminar on Research Project</p> <p>Educational Tour</p> <p>Beauty Parlor & Karate Classes</p> <p>Health check-up camp in rural areas</p> <p>Youth Festival participation</p>	
2018-19	<p>Tree Plantation & Blood Donation Camp</p> <p>Workshop on Plastic Waste Management under Swachch Bharat</p> <p>NSS Camp</p> <p>Workshop on Research Methodology</p> <p>Yoga & Meditation program</p> <p>Program on Micro-saving Group, Human Values: Duties & Rights</p> <p>Workshop on competitive exams</p> <p>Rangoli & Mehendi classes</p> <p>Rural project in neighboring villages</p>	

	<p>Participation in Aavishkar& Youth Festival</p> <p>Self-employment Classes on electrification, painting, tailoring, plumbing.</p> <p>Workshop on goat-keeping</p> <p>Competitive exam classes</p> <p>Programs for rural areas</p> <p>Training on Skill Development program</p>	
2019-20	<p>NSS Camp</p> <p>Tree Plantation program</p> <p>De-addiction program</p> <p>Blood Donation Camp</p> <p>Workshop on YuvaSansad</p> <p>Programs for Junior College-Yoga & Meditation</p> <p>Karate training for girl students</p> <p>Participation in Youth Festival & Nehru Yuvak Kendra's Cultural Meet</p> <p>Workshop on Self-employment & Patent</p> <p>Survey of Unnat Bharat Abhiyan</p> <p>Study tour and workshop on self-proven entrepreneurship & environmental conservation</p>	
2020-21	<p>Online workshop on Corona</p> <p>Online workshop on soft-skill development</p> <p>Tree plantation & blood donation program</p> <p>Online lecture on gender issues</p> <p>Online workshop on patent</p> <p>Online workshop on Covid-19 and AIDS awareness</p> <p>Celebration of National Sports Day</p> <p>Online seminar on Corona</p>	

Online celebration of Hindi Diwas and Prem Chand Munshi birth anniversary

Online seminar on the books 'BetikaDhan' and 'Mitrata'

Online guest lecture & online class seminar

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Response:

Yavatmal Zilla Vikas Samiti is a parent body of Smt. NankibaiWadhvani Kala Mahavidyalaya, Yavatmal. For the management of all the affairs connected with the institution **there is a governing body and a college development committee (CDC).**

College development committee

This is headed by the President of the Samiti. It is constituted as per the provisions of the Maharashtra Public Universities Act-2016. It prepares the budget and financial statements. It gives recommendations to the management regarding teaching and other posts, suggests new programs and advises the principal on academic and other college-related activity. It acts as a bridge between the staff members (both teaching and non-teaching) and the management of the college.

Principal

The Principal is the overall Head of all the academic and administrative committees of the college. Faculty in-charge, heads of departments, office superintendent and Coordinators of various committees/associations monitor all the college activities in consultation with the Principal for effective administration. The Principal interacts with the faculty and the staff regularly and with students, occasionally. The Principal obtains the informal feedback from them to ensure the smooth functioning of the college. Besides, the college has introduced diaries for teaching and non-teaching staff, wherein the work is assigned, record is kept and follow up is taken.

IQAC

By following established procedures and modalities, the IQAC ensures the quality of education. The Coordinator of IQAC has to play a major role in achieving the objective of sustained and assured quality and academic excellence. There are number of committees in the college that monitor and facilitate

different administrative functions. These committees thus help in smooth and transparent administration.

Service Rules and Recruitment: All recruitments in teaching sector are made as per the rules and regulations of UGC, Maharashtra Public Universities Act 2016 and the parent university. The college follows these rules strictly. Similarly, the appointments in non-teaching sector are made as per the provisions of the Standard Code. API of the teaching and confidential reports of the non-teaching staff are updated and maintained every year.

The Promotional Policy of Employees: The promotions of the teaching faculty are done as per the provisions in the UGC rules under Career Advancement Scheme. The promotions of the non-teaching staff are done as per the provisions in the Standard Code.

Grievance Redress Mechanism: There exists a grievance redress cell at the college for teachers, staff and students. The grievances are put before the principal who places them before the committee. The committee decides the matter in consultation with the principal and all efforts are made to do justice in the case. There is a separate complaint box for the students where they can drop their complaints even without mentioning their names. All such complaints are decided before the students by the principal and the committee and all rules regarding it are made known to the students. This ensures transparency. Besides, there are two other committees that take care of sexual harassment of female staff and students and ragging issues.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response

As per the norms prescribed by the affiliating university, the following facilities are available to all permanent teaching and non- teaching staff.

- **Group Insurance Policy:** The college has taken group insurance policy for all teaching and non-teaching staff members from LIC at a minimum cost. This policy provides Rs.75,000 cover in case of small accidents or death.
- **Medical reimbursement facility:** As approved by Government of Maharashtra, the medical reimbursement is available to all teaching and non-teaching staff. Under this facility, the medical bills duly approved by the civil surgeon are forwarded to the government for reimbursement.
- **Mediclaim facility:** Health insurance, Mediclaim, from private insurance companies has been provided to staffers who agreed to take up this insurance for them and family.
- **Bank of Maharashtra Scheme:** As per the rules of the Government of Maharashtra, all salary accounts of the teaching and non-teaching staff have to be opened in Bank of Maharashtra branches only. Accordingly, the college has all salary accounts in the said bank which provides an insurance of Rs. 40 lakh to the salaried college staff in case of accidental death.
- Leaves to teaching and non-teaching staff as per the guidelines of affiliating university.
- Financial assistance to the faculty members for presenting their research in national and international conferences.
- Faculty appointed prior to 2004 is eligible for pension benefits on retirement.
- Faculty after 2004 is covered under new pension scheme, GPF, gratuity and leave encashment are availed by retiring faculty as per Government rules.
- **Fee concession to wards of the staff:** The college gives concession in admission fees if the staff member admits his/her ward in the college. Similarly, college staffers are given blazers free of cost as the college pays their share of blazers to the university.

Free Health Check-up Camp: The college organized a free health check-up camp for all its teaching and non-teaching staff in 2019-020.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 75.71

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	1	13	13

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response: 2****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
5	2	1	2	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 47.14****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	13	6	6	5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The college has effective performance appraisal mechanism for teachers and non-teaching staff.

The college collects the information of the work done by each member of the teaching and non-teaching staff during each academic year. Their work is then evaluated for their sincerity towards work, loyalty towards institution and commitment to work and institution. Accordingly API forms of the teaching staff and confidential reports of the non-teaching are prepared.

The UGC, the parent university and the GR of Maharashtra Government in case of teaching staff are taken into account while deciding their seniority for promotion. The API forms thus filled are submitted to the Principal, who checks them up for any corrections. Shortcomings, if any, are pointed out to the concerned faculty in writing. After compliance of them, a placement committee is invited with the prior permission of the President to deciding the promotions of the teaching faculty.

In case of non-teaching staff, their confidential reports are placed before the President of the Samiti which runs the college and the proposals of their promotion are sent to the government according to their seniority.

The college also collects the feedback for the principal, teachers and non-teaching members every year from the current students. The feedback is analyzed every year through IQAC. The IQAC discusses the feedback with the Principal and gives its suggestions and recommendations to the Principal, who then conveys it to concerned teacher or employee to ensure improvement in their working.

The college every year conducts its academic and administrative audit. The academic audit is done by an external expert not below the rank of a Principal. For the administrative audit, services of a Chartered Accountant are taken every year.

Following Teaching members of Staff and Non-teaching Staff are placed in a higher grade due to such efficient Mechanism.

Jaydeo Mahadeo Wankhede from AGP 7000 to AGP 8000 on 13/03/2016

Kalpana Shivdas Godghate from AGP 7000 to AGP 8000 on 11/04/2016

Dr. Nikhilesh Dnyaneshwar Nalode from AGP 6000 to AGP 7000 on 22/07/2016

Nitu Jivan Shende from AGP 6000 to AGP 7000 on 01/09/2016

Dr. Siddharth Bhagwan Jadhav from AGP 7000 to AGP 8000 on 24/11/2016

Dr. Rashmi Pravin Gajre from AGP 7000 to AGP 8000 on 03/12/2016

Vandana Marotrao Ingole from AGP 7000 to AGP 8000 on 26/11/2017

Dr. Surekha Premchand Mantri from AGP 6000 to AGP 7000 on 11/12/2017

Dr. Vishakha Janardan Dere from AGP 7000 to AGP 8000 on 03/03/2019

Dr. Rajabhau Vitthalrao Bajad from AGP 7000 to AGP 8000 on 20/01/2020

Diganbar Dattrao Wankhede from AGP 6000 to AGP 7000 on 01/03/2019

Rahul Madhukar Gulhane from AGP 1300 to AGP 1500 on 04-04-2016

Shyamkumar Sahebrao Gorde from AGP 1900 to AGP 2100 on 01-07-2016

Pramod Tarachand Sadafale from AGP 1300 to AGP 1500 on 01-07-2016

Devendra Madhukar Sawalakhe from AGP 1300 to AGP 1500 on 05-02-2017

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Response:

The college does its internal and external audit every year as per norms. For this, there is internal and external audit mechanism. The internal audit is done by a Chartered Accountant. The institution has appointed Chartered Accountant Shri P. M. Gandhi & Company, Yavatmal for this purpose. The Chartered Accountant audits the accounts every year and submits the report to the Principal of the college. The government assessment is done by a senior auditor attached to the Joint Director of Higher education office or one from Auditor General Government of Maharashtra.

Besides these audits, the college also has to do independent audit of the grants received from the UGC, the Central Government and the State Government. This audit is also done independently by the C.A. appointed by the college and audit reports are sent to the concerned within the deadline.

The college also conducts independent audit of its NSS department and scholarships awarded by the State Government.

The financial audit of our institute was done during the last five years:

Sr. No.	Date of Audit	Types of Audit	Auditor
1	15-07-2017	Internal	P. M. Gandhi & Company
2	22-07-2018	Internal	P. M. Gandhi & Company
3	23-07-2019	Internal	P. M. Gandhi & Company
4	20-07-2020	Internal	P. M. Gandhi & Company

The financial assessment of the institute was done during the last five years:

Sr. No.	Date of Audit	Types of Audit	Auditor
1	14-11-2017	External	Administrative officer, Office of the Joint Division, Amravati.
2	15-11-2017	External	Administrative officer, Office of the Joint Division, Amravati.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response:

The college is permanently affiliated to SantGadge Baba Amravati University, Amravati and is included in Section 2F 12B of UGC Act 1956. It is, therefore, fully eligible to claim all types of UGC grants. The college follows the strategies for mobilization of funds and optimal utilization of resources as directed by UGC. The college prepares an annual budget in consultation with all departments and CDC.

The College receives funds from

- admission fees,
- tuition fees,
- salary grant,
- UGC Grants,
- Stakeholders.

For preparation of its annual budget, the college receives requirements from all departments. Accordingly, budgetary provisions are made. The purchase committee decides the priority of items and makes the budgetary plan accordingly. There are different heads in the budget and fund allocation is done for each head and expenditure is done accordingly. CDC and head of the institute in consultation with management committee sanction the budget, considering the financial resources. The utilization of funds on every aspect is monitored by Principal and CDC committee and management body for appropriate utilization.

Optimal Utilization of Resource-

The College maintains its infrastructure from time to time and keeps it updated. The main building of the college is used for its activities. In addition to that, this infrastructure is also used for university examinations, state government examinations and other government agency programs. This infrastructure is also utilized for collaborative programs with other colleges and the university. The ICT equipment is

also put to students' use on a large scale in addition to its use by teaching and non-teaching staff. The college playgrounds are used by the students and also for conducting the university and association competitions. It is also made available to the youths in adjoining areas.

The college has its library available to staff and students. Besides, it is also used by the students of other colleges and people in the vicinity.

Resource Mobilization and Procedure: The college receives funds from various sources. These funds are collected under various heads. The quotations are invited from agencies for items approved by IQAC and the management. The lowest quotation is placed before the management for its approval. On approval, the order is placed with the signature of the principal. The item received from the supplier is recorded in the stock register. It is then handed over to the head of the concerned department. The supplier agency is then paid by check.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response:

Ever since its establishment in 2014, the IQAC has been consistently working for quality enhancement and sustenance through different strategies. The IQAC has been making channelized efforts to promote holistic academic excellence. Be it the implementation of vision and mission of the college or preparation and execution of the perspective plan of development, the IQAC has been at the forefront.

Two initiatives are as follow –

Practice – 1 - Developing Research Culture

The college strives to create a research culture in the campus. The college makes concerted efforts every year for the upgrade of the teachers and the students. Every teacher makes effort to encourage students to take part in the Aavishkar competition of the university. The teachers accompany the students to the competition venue where projects of the students are displayed. The college students have won prizes and

laurels at the Aavishkar.

Every department of the college organizes inter-class seminars where projects are given to the students who are also encouraged by the teachers to present papers at various conferences held outside during the academic session.

All faculty members are encouraged to take research work for their Ph.D. degrees and necessary leave is also granted to them. Facilities such as printer, internet, books, etc are made available to them free of cost. It is because of this environment, seven of the 13 faculty members have been awarded Ph.D. degrees to date. Out of the seven Ph.D. degree holder faculties, four are Ph. D. guides now and they have opened Ph.D. centers in the college with the approval of SantGadge Baba Amravati University, Amravati.

The college has organized one UGC-sponsored national conference and two self-funded international conferences. Because of the conducive atmosphere at the college, nine faculty members have penned their own books based on the syllabus of their subjects.

Practice – 2 – Developing ICT-based Quality culture

For developing ICT-based facilities, the college makes purchase of computers every year. The college has wi-fi which is freely availed by the students and the staff. The department of English and also the college library have made computers with wi-fi connectivity available to the students who want to read literature to enhance their communication skills or academic skills. E-mail addresses of all admitted students to the college have been created and their subject-wise What's App groups have been made. All academic information is provided to the students via e-mail and also on the What's App groups.

Each department has made PPTs on the subject matter. These departments have also posted lectures on their subjects on Youtube. Teaching, non-teaching staff members and the Principal have their own independent laptops. This enables them to use it for online classes, Google Meet, Google classroom.

The college has prepared a subject-wise question bank for the benefit of students with their model answers. Online examination with the help of Google form is also conducted. The online examination of the parent university is also conducted at the college.

The entire administration of the college is done online.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation

quality initiatives)

Response:

Response:

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC.

1. Digitalization of Teaching and Learning Methods: The earlier teaching method at the college revolved round chalk and board culture. Students were used to annual pattern examinations. Later, the college decided to shift over to ICT-based online teaching used Google assist. The chalk-board culture gave way to online teaching. In this new system, the course material was delivered through PPTs, lectures on Youtube, and academic information through What's App groups. Notes and e-books were also made available online along with regular classes.

Now, there is a semester pattern. Students are provided with a subject-wise question bank with model answers, The answer books of the students at the internal examination of the college are checked in front of the students and their mistakes or errors are pointed out to them. This way, students learn the model way of writing answers. This has resulted in the improvement in students' result at the university examinations as compared to the last cycle of the NAAC.

1. Placement and Self-employment: The college only had a center for competitive exams during the first cycle of the NAAC. The college then had MoUs with a couple of industries only. Now, the college has signed MoUs with private institutions imparting training in competitive exams. The experts from those institutions now come to the college and prepare our students for various competitive exams.

The newly recruited gazzetted officers from Revenue, Police, LIC, Bank sections are invited to give talks on how to prepare for such exams.

The number of MoUs and collaborations with industry and colleges have increased manifold as compared to the first cycle.

Skill-based short-term courses have also been introduced at the college along with a few self-financed courses. This has helped in developing skills in students which has helped them in preparing themselves for self-employment.

The Home Economics and the Music departments have started Earn and Learn schemes for their students. This has helped students to earn some money while learning the roots of their subjects.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

- **Annual gender sensitization action plan:** The institute every year organizes seminars, workshops on gender sensitization. The institute does not keep this activity confined only to college but also takes out rallies and stages street-plays to create awareness in masses only. Students, parents, police, legal advisors and social workers are involved in this plan and through them counselling is achieved. The college organized six programs in 2016-17, three in 2017-18, five in 2018-19, four programs in 2019-20 and three online in 2020-21. Around 100 plus girls benefited from these programs.
- **Specific facilities provided for women in terms of:**
 1. Safety and security
 2. Counselling
 3. Common Rooms
 4. Day care centre for young children
 5. Any other relevant information

a) **Safety and Security:** There is a compound wall enclosing the college building. No one is allowed in without an identity card. The entire campus of the college as well as all classrooms has CCTV Cameras. Uniform and i-cards have been made compulsory for the college students. The parent Society has appointed guards of day and night vigilance. The local police administration has set up a Damini squad and the female faculty members of our college are members of their What's App group. There are fire extinguishers installed on each floor of the college building.

b) **Counseling:** The college has a Vishakha committee, a sexual harassment committee and a Women's Cell. The counseling cell provides expert guidance from eminent advocates, social workers and police personnel to girls. If anything untoward takes place in the college, it is captured on the CCTV camera and the footage is provided to police for investigation. Anti-ragging committee, discipline committee and grievance redress committee are in existence in the college. Senior students are given representation on these committees. They also counsel the students. The college also takes out rallies and stages street plays on the themes of Save Girl Child, sexual harassment, etc. Besides, the female faculties in the college guide the girls whenever needed.

c) **Common Room:** The college has separate common rooms for girls and boys. The female common room is equipped with beds for resting, drinking water facility, sanitary napkin basin, separate toilets for girls and boys. The girls' toilets are equipped with sanitary napkin incinerator machine..

Any other information: The college runs a special karate training center for girls. Karate training enables girls to defend themselves. It also creates confidence in them. Every year, this training is imparted to girls as well as boys students. The flex boards informing action that would lead to a cognizable offence have also been put up at various places in the college campus. The police department here runs a scheme whereby it has created a team of commandos who rush to college campuses on call from the principal if

any dispute takes place among male-female students. Our college avails this scheme.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Solid waste management:

For solid waste management, the college has created two pits—one for dry waste and other for wet

waste. The dry waste is used for creating compost manure while the wet waste is used to make vermin compost manure. The manure is used for tree plantation program in the college and also for the purpose of gardening.

- **Liquid waste management:** The liquid waste from Canteen, staff room, laboratories and urinals is collected in a pit where it is distilled and the pure water is then used for plants. The waste water from the drinking water taps is directly supplied to plants.
- **Biomedical waste management:** The college has installed an incinerator for the disposal of sanitary napkins.
- **E-waste management –**

The college donates old computers to the nearby schools after repairing them.

- **Waste re-cycle system:** The waste question papers and other papers which have their back side unused are reused for rough work. Envelopes that the college receives from the university are reused for sending replies, thus saving the expenditure on stationary.
- **Hazardous chemical and radioactive waste management:** Not applicable.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants**Response:** Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Disabled-friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- ***Tolerance and harmony towards cultural diversity:*** Students both male and female jointly take part in cultural programs organized by college for the university's Youth Festival.

Students from different religions take part in the college's annual social program.

The students and the staff of the college jointly celebrate national festivals.

The music department organizes the program "Ek Sham Kaum ke Naam" on the last day of NSS camp. In this program songs of all caste, are sung.

Tolerance and harmony towards regional diversity: Though the college falls in the city limits of Yavatmal, the students mostly come from tribal and rural belts of the district. Students from all regions are encouraged to take part in NSS activities and they are also given representation on various college committees. Students from all regions are accommodated in various college programs.

Tolerance and harmony towards linguistic diversity: The college organizes various workshops and seminars during the academic session. These are conducted through different languages. Students are allowed to speak in the language of their choice. Similarly, they are allowed to speak in the language of their own at debate and elocution competitions. Also, they are allowed to express in their own language during dance, drama and song events.

Tolerance and harmony towards communal diversity: Students from different castes, religions and creed are given admission to the college. They are encouraged to take part in sports, games and cultural events.

Tolerance and harmony towards socio-economic diversity: To eliminate socio-economic disparity, the college has made uniform compulsory for all students. Students from both the sexes share the same bench. Students are not allowed to bring four-wheelers and parents are convinced not to send their wards by vehicle if they have not attained the age of 18.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Sensitization of Students to the Constitutional Obligations: The college observes and celebrates death and birth anniversaries of great persons. Through these, the life and work of these personalities is imbibed upon students. Every year, the college organizes Constitution Day, Human Rights Day, Women's Day, International Literacy Day, International Yoga Day, National Voter's Day. Through these programs, students learn about their constitutional obligations. The students also get an opportunity to learn about their constitutional obligations when they take part in debate and elocution contests devoted to constitutional issues. Vidyarthi Sansad is again a platform that imbibes in them constitutional values, rights, duties and responsibilities. Students also learn about their social responsibility through blood donation camps, organ donation camps, health check-up camps. On Teacher's Day, the students are given an opportunity to run the college affairs. This activity helps them understand their constitutional responsibility of governing an institute.

Sensitization of Employees to the Constitutional Obligations: All employees are asked to take part in all the activities organized by the college. Each employee has been appointed head of various committees. All have a dress code and each employee has to be punctual. There is a biometric machine for the purpose. The rights, duties and responsibilities of the teachers and non-teaching staffers have been displayed in the college. For timely planning and execution of the work, daily diaries are maintained by the staff. Every teacher has been given the responsibility to organize a social program in a rural area. The college also organizes programs of teacher organizations which help teachers understand their rights and duties and responsibilities. All teachers have been given mentorship of different student groups in the college. The college has also entrusted teachers to organize seminar and workshops on social, economic and other issues of national importance.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

A student of today should be a worthy citizen of the country tomorrow. This is possible only when he/she is shaped accordingly. One of the ways of doing it is through celebration and organization of national and international commemorative days, events and festivals as the roots of cultural, social, spiritual ethics lie in them. The College strongly believes that unless the present generation of youth is sensitized about the significance of the festivals of our secular country and the sacrifices which great men and women of this country have made for uplifting their countrymen, the youth will not understand their significance.

The college organizes national festivals and birth/death anniversaries of great Indian personalities.

The College observes the following days regularly. These activities are organized by staff and students of the College by initiating many of the below mentioned events: Organizing lectures, meetings, and exhibitions, Conducting awareness camps.

1. International Yog Day is celebrated on June 21 every year.
2. Birth anniversary of Rajarshi Shahu Maharaj is celebrated on June 26 every year.
3. Birth anniversary of J. B. Shaw, noted dramatist, is celebrated on July 26 every year.
4. Birth anniversary of novelist Munshi Premchand is celebrated on July 31 every year.
5. Birth anniversary of Anna Bhau Sathe & Death anniversary of Lokmanya Tilak is jointly celebrated on August 01 every year.
- 6, Noted librarian Ranganathan's Jayanti is celebrated on August 09 every year.
7. Independence Day celebrations are held on August 15 every year.
8. National Sports Day is celebrated on August 29 every year.
9. Birth anniversary of Dr. Radhakrishnan is celebrated as Teacher's Day on September 05 every year.

10. Hindi Din is celebrated on September 14 every year.
11. N.S.S. Day is celebrated on September 24 every year.
12. Birth anniversary of T. S. Eliot is celebrated on September 26 every year.
13. Birth anniversary of Mahatma Gandhi is celebrated on October 2 every year
14. Birth anniversary of Sardar Vallabh bhai Patel is celebrated on October 31 every year.
15. Indian Constitution Day Program is held on November 26 every year.
16. Death anniversary of Dr. Babasaheb Ambedkar is observed on December 06 every year.
17. Death anniversary of Sant Gadge Baba is observed on December 20 every year.
18. Birth anniversary of Savitribai Fule is celebrated on January 3 every year.
19. Birth anniversary of Swami Vivekanand is celebrated as Yuva Din on January 12 every year.
20. National Voter day is held on January 25 every year.
21. Republic Day is celebrated on January 26 every year.
22. Marathi Bhashya Gaurav Din is held on February 27 every year.

File Description	Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice 1:

1. **Title of the practice:** Distribution of Bicycle to needy students for ensuring pollution-free atmosphere and punctuality of students
2. **Objectives of the Practice:**
 1. To provide bicycles to the regular students of the college who are not in a position to buy it for

them

2. To solve the problem of the parents vis-à-vis providing daily transport expenditure to their wards.

3. To distribute at least 10 bicycles every year for a period of 05 years so that the college could raise 50 bicycles for the needy students who will necessarily have to come to college riding them. This would save the families' expenditure on transport or on buying an individual vehicle. The college provided 5 bicycles in 2017-18 and 9 in 2018-19. This issue remained pending in 2019-20 and 2020-21 due to Covid-19 situation.

4. To assist the students by considering the geographical situation.

5. To create consciousness about the pollution-free atmosphere in students.

6. To create a bicycle culture in a senior college that would inspire other institutions to follow suit.

3. **The context:**

This college is located on the outskirts of Yavatmal city. It is surrounded by the tribal communities. Most of the students of our college come from these tribal and adjoining rural areas. Since our students have a rural background, they face problems in reaching college on time as autos, buses are not available all the time. The college thought of this and decided to distribute bicycles to these needy and poor students whose families can ill-afford to buy them any vehicle. By distributing bicycles to students, the college also thought of creating a cycle culture in the college campus that would ensure pollution-free atmosphere. The college also thought that by giving bicycles, the dependency of students on means of transport would get removed and since they would pedal their way to college, it would also help them physically. Further, the move would also help save the expenditure on fuel that a vehicle would invite. It would also make students and parents free from police action. Sometimes they get caught driving a vehicle without any valid license.

4. **The practice:**

As per the resolution of IQAC, the college staff contributes the fund to purchase the bicycles for the purpose of students' progress. The regular students are selected by the In-charge committee by calling applications from the students and also by exhibiting notices on the notice board. The proper students are then selected on the basis of their regularity and punctuality in their study. A list of the students thus selected is put up before the IQAC for its consent. Bicycles are then allotted to them and record is maintained by the In-charge committee. To implement this best practice, observation and instruction are provided to students from time to time.

5. **Evidence of success:**

The best practice plan designed and implemented gave good results as the performance of the students in terms of regularity and the study improved. Also the parents were happy as it saved their expenditure on wards' daily transport. The college management was also happy as the plan contributed in creating a pollution-free atmosphere in college. **Problems encountered and resources required:**

To implement this best practice in the college, the college staff came forward and contributed fund for the purchase of bicycles. However, realizing that it will not be possible for the staff to contribute funds every year, and also that it will not be proper to ask them to contribute every year, a proposal was placed before the management for sanctioning fund. The management took it positively and it is under its active consideration.

The new bicycle invites no or less maintenance cost but once it gets old, it may require maintenance. This may require creating a new head.

6. **Notes –**

While implementing this best practice scheme, many good advantages were noted; yet, some small disadvantage also came to fore. This best practice was satisfactorily implemented and found to be useful for the students' educational career.

Best practice 2:

BEST PRACTICES Title: Paying Back to Society

Objective: - 1. The college firmly believes that it owes something to the society.

2. To provide health, social, online services in rural areas.
3. To develop entrepreneurship skills, self-employment skills in rural youth.
4. To organize a nutrition week for the benefit of inmates of the anganwadis in rural places.
4. To make pits to ensure cleanliness in villages and also to plant trees to ensure green cover.
5. To provide animal husbandry services and medicines in their villages.
6. To create micro-finance group of rural women-folks and give them training to promote cottage industry.
7. To arrange health check-up and provide free medicine for the pregnant women in rural places.
8. To provide educational material to poor rural students for the examinations.
9. To guide rural youths about farming, goat-keeping and poultry through Dr. PDKV experts..
10. To provide soil testing facility for better crop yield.
11. To encourage them to undertake horticulture and floriculture.
12. To hold NSS camps and arrange different activities under it.

The Context:

It was decided in the IQAC that college should establish a good rapport with the areas from which students come for admission to college.

The college believed that if it succeeded in establishing good rapport with a village, it would enhance the image of the college and facilitate the villagers' co-operation in conducting various activities there.

The IQAC accordingly passed a resolution making it mandatory for each professor of the college to organize a few programs every year in villages taking into account the views and needs expressed by the village sarpanch and village police patil.

This has resulted in creating a courteous relationship between teachers and villagers.

The Practice:

As per IQAC resolution, the college staff organizes various programs in rural areas. As per the requirements of the sarpanch and the police patil, the concerned staff gets in touch with the concerned person who could address the villagers' specific need.

Villagers are informed accordingly and a date and time is set for the program.

This way, the needs of the villagers are fulfilled.

Evidence of Success:

This best practice which was planned and designed gave good results. The response of the villagers was satisfactory. The college too benefitted a lot. This has got established as the best practice.

Problems encountered and resources required:

The needs of the villagers are many but resources of the college are limited. However, if the government entrusts the college with the implementation of some rural uplift schemes, much better work can be done.

Notes—

The college had good experience while implementing this practice. It benefitted the college understand the specific problems of the villages surrounding it. So, this practice was satisfactorily implemented and proved to be useful to villagers too.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

ICT TEACHING AND RESEARCH:

The present era is an era of information where communication has become faster due to innovations in technology. There is constant explosion of information which needs to be communicated to the students instantly using the means of technology. No college can afford to keep its students behind in the dissemination of knowledge. It is in this context that the college has adopted ICT-based teaching methods for its students. Research is an integral part of teaching. Understanding the value and significance of ICT teaching and research, the college has given top priority and put more thrust on it. This is the one area on which the college has and is still building its reputation. This is the one area distinctive of the college's performance.

ICT DEVELOPMENT

The college has made best possible efforts to ensure ICT-based culture and temper in the campus. Not only the Principal but also the professors and the staff members have their own laptops with wi-fi connectivity. The entire work of the college is done by them using their own laptops. The exchange of all information regarding the college is done through e-mails and What's Appgroups. It serves dual purpose. On one hand, it saves expenditure on stationary, and on the other hand, dissemination of information becomes faster and assured.

To make students acquainted with computers, the college has provided units in the library, at the English Department and at the computer lab. At the library, the students sit at newly acquired laptops and download information related to their study topics. Similarly at English Department, the students learn communication skills on the computers besides watching dramas, movie, novels, etc. The computer lab imparts them the basic knowledge of the computers.

The teaching faculty creates its teaching material on their laptops in the form of PPTs and online lectures. These are delivered to the students directly on their What's App. The purpose of doing this is to keep them informed about the topic and the extent to which it has been taught in a particular lecture. Even if a student misses attending the lecture on any specific time, they can always refer back to their What's App.

All teaching faculty engages students online. For this purpose,. They take held on Google classroom, Google Meet and other such platforms. It is to the credit of the college that even during the lockdown period, the college regularly conducted its classes using online tools and teachers constantly took follow up of the students.

The college took every care to provide necessary question papers, their model answers and educational notes to its students via Whats App and e-mails.

RESEARCH: Research has become a paramount and integral part of any academic institute. The huge explosion of information is nothing but the sheer outcome of copious research that is going on in different or all parts of the globe. No academic institution can afford to stay inactive on this front. The teaching faculty has to keep itself engaged in research in their area of teaching in order to upgrade themselves and thereby upgrade their students. An academic institution is nowadays known by the research scholars it has. The institution has understood the importance of research and hence keeps its faculty motivated for it.

It is the outcome of sheer motivation that more than 50 per cent of the teaching faculty at the college has done their Ph.D. research successfully.

The faculty is all the time motivated to publish research papers in UGC approved journals. It is a matter of pride for the college that majority of its professors have published work to their credit in journals of repute.

The college has not stopped here only. It has also encouraged the faculty to write course books of their own based on the syllabus of their subject. It is again a matter of great pride for the college that more than 50 per cent of its faculty has written and published course books based on the syllabus.

The college has also motivated and encouraged its faculty members to be research guides in their parent university and it is once again a matter of pride for the college that five of its faculty members are today recognized research guides in their subjects and they are guiding students.

The parent university has sanctioned Ph.D. research centers in four subjects to the college, which is yet another feather in the college's distinguished cap.

The college has organized one national, one state-level and two international conferences based on research in last five years.

In order to create a research culture in the college, the students are encouraged to take part in Aavishkar, an inter-collegiate event devoted to promote research attitude in students. It is very noteworthy here that some of our students have won prizes in this event.

Besides, the students are also encouraged to take part in various seminars and conferences in order to give boost to the research culture in the college.

All resources required for research are available in the library in the form of e-books, e-journals, theses, research papers, etc.

This way, the college has performed distinctively in the field of ICT Teaching and Research and earned an identity for itself there.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Our college is situated in the tribal area where education environment is not conducive for students. Students cannot afford the admission fees. They face money problem for purchasing the books and educational resources. In this condition college provides financial assistance. For some students there is a problem of commuting. Our teachers organize higher education awareness programme in the remote areas to create awareness about higher education. Bread and butter is the main problem for these students they have earn and learn for the family. They cannot afford the expenses of commuting. In such condition college gives letter to ST corporation and provides free bus passes to students. For students who are in the neighbouring vicinity college provides free cycle from contribution. College and faculties make use of whatsapp and other social media for conveying the important information.

Students get recognition in sports, culture and research. College motivates them by felicitating on special occasion. College bears the expenses of colour coat of students. College is continuously striving to increase the research culture in the college. We are making use of online facility for teaching, learning, administration, and examination to create transparency.

Concluding Remarks :

College is established in 2001 and obtained permanent affiliation in 2010 from parent university and got 2 f 12 b recognition from UGC in 2012. College has faced first cycle of NAAC in 2016. College has received various grants from UGC for the organization of seminar, conferences and minor research projects. Our students have got awards at university, state and national level in NSS, Cultural and sports activities. Similarly college teachers and students received recognition for research. College is going for second cycle in the session 2021. College has received recognition from all walks of life for its contribution in the field of sports culture and research. At the same time college has organized various social programmes for the welfare of society through which college got recognition from society. Our students have received awards and recognition at university and state level by participating in various committees, programmes, curriculum activities. Our college is eager to prove the quality benchmark of NAAC. It gives us immense pleasure to submit the SSR for NAAC accreditation process.